

GAVILAN COLLEGE CURRICULUM MEETING

September 28, 2015

3:00 – 4:30 p.m., BU 119

MINUTES

ATTENDANCE

E. Venable, B. Donovan (curriculum specialist), N. Cisneros, D. DiDenti, N. Dequin, R. Hannon, R. Rivera-Sharboneau, J. Maringer-Cantu, K. Wagman, J. Rekedal, F. Lozano, E. Luna, D. Young, J. Lawton-Haehl, L. Flores, R. Brown, K. Rose, G. Cribb, C. Oler, L. Tenney, and E. Talavera (minute recorder).

- I. **Call to Order** – Welcome at 3:03 pm.
- II. **Agenda Adjustments**
- III. **Approval of Consent Agenda**
CONSENT AGENDA
Minutes of May 11, 2015
MSC (R. Rivera-Sharboneau/D. DiDenti). Approved as presented. Unanimous.
- IV. **Information-Discussion**
[SB 440 ADT report](#)
K. Rose gave information on the current status of Gavilan College's ADTs compared to the statewide ADTs. The campus far exceeded the original expectation, 20 ADTs, which was 45% more than what the chancellor's office required. Part of the conversation this year will revolve around how to offer the courses that students need for the ADTs. The campus needs to continue complying with SB440. The Curriculum Committee needs to focus on the Elementary Education and CSIS pathways, which need to be priority. The Biology TMC pathway has been approved.
- V. **Curriculum**
New Business
 - 1 **NEW COURSE PROPOSAL – FIRST READING**
 - a. JLE 201 Vice Investigations
 - b. JLE 202 Financial Crimes Investigations
 - c. JLE 203 Robbery Investigation Course
 - d. JLE 204 Investigation Core
 - e. JLE 205 Officer Involved Shooting and Death Investigation
JLE 201, 202, 203, 204 and 205 are taken as one motion.
These are the new post-investigation courses.
MSC (R. Rivera-Sharboneau/J. Maringer). Unanimous. Approved as presented.
 - f. KIN 90 Personal Trainer Internship
Since offering the personal trainer certificate, it is time to start offering the unpaid internship portion. This will be an option for now. The personal training emphasis of the major can include this course. It would be a 19 unit certificate.
MSC (N. Dequin/J. Maringer). Vote: unanimous. Approved as presented.

- g. KIN 121A Volleyball – Beginning
- h. KIN 121B Volleyball – Intermediate
- i. KIN 121C Volleyball – Advanced
- j. KIN 125A Soccer – Beginning
- k. KIN 125B Soccer – Intermediate
- l. KIN 125C Soccer – Advanced
- m. KIN 127A Basketball – Beginning
- n. KIN 127B Basketball – Intermediate
- o. KIN 127C Basketball – Advanced
- p. KIN 137A Softball – Beginning
- q. KIN 137B Softball – Intermediate
- r. KIN 137C Softball – Advanced
- s. KIN 165A Baseball – Beginning
- t. KIN 165B Baseball – Intermediate
- u. KIN 165C Baseball – Advanced

KIN 121A, 121B, 121C, 125A, 125B, 125C, 127A, 127B, 127C, 137A, 137B, 137C, 165A, 165B and 165C are taken as one motion.

These courses were taken from Athletics and placed back into Kinesiology. This allows the fulfillment for graduation. The Athletic version of these courses will be kept. The students who take the courses under Athletics take it to compete. For the ADT there is only 1-unit required of a team sport. It all depends on the goal of the student and being able to take various courses at various levels enhances the student's experience. The levels are taught concurrently. The Kinesiology department will continue to analyze the courses. A five year cycle was created and not all courses are offered at the same time.

MSC (J. Maringer/N. Dequin). Vote: unanimous. Approved as presented.

- v. MUS 15 Music Appreciation
- w. THEA 30 Dance Appreciation

MUS 15 and THEA 30 are taken as one motion.

MSC (R. Rivera-Sharboneau/J. Maringer). Vote: unanimous. Approved as presented.

2 NEW COURSE PROPOSAL – SECOND READING

- a. ESL 727 NC Integrated Reading/Writing I
- b. ESL 728 NC Integrated Listening/Speaking

ESL 727 and 728 are taken as one motion.

MSC (J. Maringer/J. Rekedal). Vote: unanimous. Approved as presented.

- c. LIB 200 College Research Skills

The proposed name has been changed to clarify that it is not transferable. This is more in-depth and customized to work with English 1A and testing with two social science courses. This course was listed under emergency status and there is a capturing of repeatability in banner. The counseling department is concerned about linking the course with many English courses since the student may not pass the English course but pass the Library course. This creates a problem for the student since they can't repeat the library course. It would be a better option to add as a standalone course instead of being linked.

Conversations are being held to better this process, which is time consuming. By the end of this semester, data will be gathered and the next steps will be taken.

MSC (J. Maringer/N. Dequin). Vote: 1 abstention. Approved as presented.

3 MODIFICATIONS TO EXISTING COURSES - FORM C

- a. BIO 4 General Zoology
Modify textbook and content. This course is needed for UC transferability.
MSC (R. Rivera-Sharboneau/K. Wagman). Vote: unanimous. Approved as presented.
- b. CSIS/DM 73 Desktop Publishing - Adobe InDesign
- c. CSIS/DM 85 Web Design
CSIS/DM 73 and 85 are taken as one motion.
Textbook update and focusing on skills rather than specific software.
MSC (D. DiDenti/N. Cisneros). Vote: unanimous. Approved as presented.
- d. CWE / Occupational Work Experience
- e. CWE 192 General Work Experience
CWE / Occupational Work Experience and CWE 192 are taken as one motion.
A motion was made that the courses be tabled until a representative is present.
MSC (K. Rose/N. Dequin). Vote: unanimous. Motion is approved
- f. ESL 527 Integrated Reading/Writing I
- g. ESL 528 Integrated Listening/Speaking I
ESL 527 and 528 are taken as one motion.
Reactivation of the courses to mirror non-credit options. Counseling requested that an updated matrix be provided for the ESL department so students can understand the flow from non-credit to credit.
MSC (K. Wagman/J. Rekedal). Vote: unanimous. Approved as presented.
- h. ESL 702A ESL Citizenship
- i. ESL 702B ESL Citizenship
ESL 702A and 702B are taken as one motion.
This gives flexibility in course offerings and locations as well as flexibility to direct students to course that would be a better fit.
- j. ESL 784 NC ESL Lifeskills 1A
- k. ESL 785 NC ESL Lifeskills 1B
- l. ESL 786 NC ESL Fundamentals 2A
- m. ESL 787 NC ESL Fundamentals 2B
SLOs and course content was revised.
ESL 702A, 702B, 784, 785, 786 and 787 as one motion.
MSC (N. Dequin/J. Rekedal). Vote: unanimous. Approved as presented.
- n. GUID 28 Tutoring Techniques
A math component has been added to the course. The SLOs have been adjusted accordingly. This course is required for on-campus tutoring.
MSC (N. Cisneros/D. DiDenti). Vote: unanimous. Approved as presented.

- o. GUID/AH/BOT/CD/COS 191A Workplace Skills
 - p. GUID/AH/BOT/CD/COS 191B Workplace Skills
 - q. GUID/AH/BOT/CD/COS 191C Workplace Skills
- GUID/AH/BOT/CD/COS 191A, 1961B and 191C are taken as one motion.*
A routine update of courses.
MSC (R. Rivera-Sharboneau/K. Wagman). Vote: unanimous. Approved as presented.

- r. JFT 2B Fire Command 2B Hazardous Materials On Scene Commander
 - s. JFT 205 Fire Continued Professional Training
 - t. JLE 107 Basic Academy Requalification
 - u. JLE 135 Defensive Tactics Instructor
 - v. JLE 162 Search Warrant Investigations
 - w. JLE 175 Basic Public Safety Dispatch Academy
- JFT 2B, 205, JLE 107, 135, 162 and 175 are taken as one motion.
General updates.
MSC (N. Cisneros/D. Dequin). Vote: unanimous. Approved as presented.

- x. KIN 31A Archery – Beginning
 - y. KIN 31B Archery – Intermediate
- KIN 31A and 31B are taken as one motion.*
The question is if the course was inactivated, deactivated or on hold. This course may have been inactivated and needs to be on a first-course form. B. Donovan will research if it was inactivated or on hold. Two levels are being offered to test out the popularity of the course. This was being placed under individual sport.

A motion was made to withdraw the courses and bring them back as first readings.
MSC (K. Rose/F. Lozano). Vote: unanimous. Approved as presented.

- z. PSYC/ANTH/POLS 32 Introduction to Research Methods
- MSC (E. Luna/D. DiDenti). Vote: unanimous. Approved as presented.**

- aa. RE 160 Real Estate Principles
- Withdrawn due to absence of S. Carr.
- bb. THEA/MCTV 18 Single Camera Production
- Modification based on CI-D.
MSC (R. Rivera-Sharboneau/J. Rekedal). Vote: unanimous. Approved as presented.

4 DISTANCE EDUCATION – FORM D

- a. CSIS 27 Java Programming II
 - b. CSIS 51 Visual Basic .NET Programming
 - c. CSIS/DM 73 Desktop Publishing - Adobe InDesign
- CSIS 27, 51 and CSIS/DM 73 are taken as one motion.*
Routine updates.
MSC (D. DiDenti/F. Lozano). Vote: unanimous. Approved as presented.
- d. CSIS/DM 80 Digital Photography

K. Rose pointed out that there needs to be a conversation between Digital Media/CSIS and the Art Department. The committee was reminded that this is approving a format of instruction.

CSIS/DM and Art hold a conversation to discuss differences.

MSC (N. Cisneros/D. DiDenti). Vote: 1 abstention. Approved as presented.

5 MODIFICATION TO EXISTING CERTIFICATE

- a. Esthetician Certificate of Achievement
Withdrawn.

- VI. **Adjournment** by consensus at 4:44 pm.
MSC (N. Dequin/ R. Rivera-Sharboneau).